## 1<sup>ST</sup> UNITED TEL-COM, INC. P.O. Box 1440 Bridgeport, TX 76426 (940) 683-1703

February 29, 2008

Marlene H. Dortch, Office of the Secretary Federal Communications Commission 445 12<sup>th</sup> Street SW, Suite TW-A325 Washington, DC 20554

Re: EB-06-36; CPNI Compliance

Dear Ms. Dortch:

This letter is regarding the CPNI compliance certificate being requested by the Enforcement Bureau. Please be advised that we currently have no customers and therefore, have no CPNI. 1st United Tel-Com, Inc. ("1st United") is in compliance with the regulations and that at such time as we have customers, we will abide by all rules and regulations.

The undersigned, as an officer of 1<sup>st</sup> United, certifies that 1<sup>st</sup> United is in compliance with Section 64.2009 of the Commission's rules.

Sincerely,

/s/ Mark Maxey

Mark Maxey, President

Cc: Via Electronic Mail

Best Copy and Printing, Inc. FCC@BCPIWEB.COM

Via Certified Mail, Return Receipt Requested

Federal Communications Commission, Enforcement Bureau, Telecommunications Consumers Division, 445 12<sup>th</sup> Street SW, Washington, DC 20554

#### Annual 47 C.F.R. § 64.2009(e) CPNI Certification

#### EB Docket 06-36

Annual 64.2009(e) CPNI Certification for March 1, 2008 deadline

Date filed: February 29, 2008

Name of company covered by this certification: 1<sup>st</sup> United Tel-Com, Inc.

Form 499 Filer ID:

Name of signatory: MARK MAXEY

Title of signatory:

President

I, Mark Maxey, certify that I am an officer of the company named above, and acting as an agent of the company, that I have personal knowledge that the company has established operating procedures that are adequate to ensure compliance with the Commission's CPNI rules. See 47 C.F.R. § 64.2001 et seq.

Attached to this certification is an accompanying statement explaining how the company's procedures ensure that the company is in compliance with the requirements set forth in section 64.2001 et seq. of the Commission's rules.

This company is currently a dormant CLEC and has not had any telecommunications customers since December 2006. So, it does not have any current CPNI at all to either market or protect. Whenever new services are provided to customer, the company will fully and completely ensure compliance with the Commission's CPNI rules. See 47 C.F.R. § 64.2001 et seq. The Company fully safeguards CPNI data from the period preceding December 2006 in accordance with the FCC's rules and regulations as explained on the attached statement.

The company has not taken any actions (proceedings instituted or petitions filed by a company at either state commissions, the court system, or at the Commission against data brokers) against data brokers in the past year. I understand that companies must report on any information that they have with respect to the processes pretexters are using to attempt to access CPNI, and what steps companies are taking to protect CPNI.

The company has not received any customer complaints in the past year concerning the unauthorized release of CPNI.

Signed /s/ Mark Maxey MARK MAXEY

### 1<sup>ST</sup> UNITED TEL-COM, INC. CERTIFICATE OF CPNI COMPLIANCE FILING

In compliance with the Communications Act of 1934, 1<sup>st</sup> United Tel-Com, Inc. hereby submits its CPNI procedures. It is our responsibility to protect our customers' CPNI, and any of our employees who disclose customers' CPNI face possible termination. Access to third parties of customers' CPNI for the purpose of identifying customers placing calls to competing carriers is not allowed without customer approval.

1<sup>st</sup> United Tel-Com, Inc. takes its statutory responsibility to protect its customers' CPNI seriously and does not sell, rent or otherwise disclose customers' CPNI to other entities.

1<sup>st</sup> United Tel-Com, Inc. does not currently use, nor allow its affiliates to use, any customers' CPNI in marketing activities without permission from the customer. Any request for CPNI is immediately forwarded to Attorney Mark Foster, the officer in charge of CPNI compliance.

1<sup>st</sup> United Tel-Com, Inc.'s employees have been educated about the Company's responsibility to its customers. Any unauthorized use, sale, or otherwise disclosure of CPNI by any employee would subject the employee to disciplinary action, up to and including immediate dismissal.

Sincerely,

/s/ Mark Maxey

Mark Maxey President 1<sup>st</sup> United Tel-Com, Inc.

# 1<sup>st</sup> UNITED TEL-COM, INC. CUSTOMER PROPRIETARY NETWORK INFORMATION ("CPNI") PROCEDURES

1<sup>st</sup> United Tel-Com, Inc. complies with all regulations pertaining to customer proprietary network information (CPNI) found at 47 C.F.R. 64.2001, et seq. The operating procedures of 1<sup>st</sup> United Tel-Com, Inc. ensure that the company is in compliance with these regulations and are designed to meet 1<sup>st</sup> United Tel-Com, Inc.'s duty to protect CPNI from any disclosure or use that is not permitted by the rules of the Federal Communications Commission.

It is 1<sup>st</sup> United Tel-Com, Inc.'s responsibility to protect its customers' CPNI, and any of our employees who disclose customers' CPNI face possible termination. Access to third parties of customers' CPNI for the purpose of identifying customers placing calls to competing carriers is not allowed without customer approval.

- 1<sup>st</sup> United Tel-Com, Inc. takes its statutory responsibility to protect its customers' CPNI seriously and therefore does not sell, rent or otherwise disclose customers' CPNI to other entities.
- 1<sup>st</sup> United Tel-Com, Inc. does not currently use, nor allow its affiliates to use, any customers' CPNI in marketing activities.
- 1<sup>st</sup> United Tel-Com, Inc.'s employees have been educated about responsibility to its customers. Any unauthorized use, sale, or otherwise disclosure of CPNI by any employee would subject the employee to disciplinary action, up to and including immediate dismissal.
- 1<sup>st</sup> United Tel-Com, Inc. does not use, disclose or permit access to customers' CPNI for the purposes of identifying customers placing calls to competing carriers.

Specific procedures regarding safeguarding CPNI – as well as procedures to be followed if CPNI is ever used in marketing in the future – follow:

- A. All disclosures or uses of Customer Proprietary Network Information ("CPNI") are to be approved by the customer except for valid law enforcement requests. Lacking customer approval, any request to utilize CPNI requires approval of the Vice President of Service to determine validity.
- B. All disclosures of CPNI for law enforcement will be listed in the CPNI notebook/file along with backup documentation maintained by the designee of the Vice President of Service. 1<sup>st</sup> United Tel-Com, Inc. does not disclose CPNI to third parties to be used for marketing purposes.
- C. Employees are educated on the company's policy not to improperly disclose or use CPNI.
- D. A corporate officer acting as agent for the Company will certify on an annual basis stating that the officer has personal knowledge that the Company has established the

- above operating procedures and that these procedures are adequate to ensure compliance with applicable CPNI rules.
- E. Information protected by 1<sup>st</sup> United Tel-Com, Inc. includes all information defined as customer proprietary network information (CPNI) at section 222(h)(1) of the Communications Act of 1934, as amended, 47 U.S.C. 222(h)(1) including information that relates to the *quantity*, technical configuration, type, destination, location and amount of use of a telecommunications service subscribed to by a customer and made available to 1<sup>st</sup> United Tel-Com, Inc. by the customer solely by virtue of the carrier-customer relationship. Also protected is information contained in the bills pertaining to telephone exchange service or telephone toll service received by a customer.
- F. If and when customer approval to use, disclose, or permit access to customer CPNI is desired, 1<sup>st</sup> United Tel-Com, Inc. will obtain such customer approval through written or oral methods in accordance with 47 C.F.R. 64.2007. However, the Company will only utilize the oral authorization to obtain limited, one-time use of CPNI for inbound and outbound customer telephone contacts, and such CPNI authority, if granted, lasts only for the duration of that specific call. 1<sup>st</sup> United Tel-Com, Inc. will honor a customer's approval or disapproval until the customer revokes or limits such approval or disapproval. All records of approval or disapproval will be maintained for at least one year.
- G. 1<sup>st</sup> United Tel-Com, Inc. has established a procedure whereby all sales personnel must obtain supervisory approval of any proposed outbound marketing request for customer approval of the use of CPNI and records reflecting carrier compliance with the Commission Rules are maintained for a minimum of one year.
- H. Prior to any solicitation for customer approval, 1<sup>st</sup> United Tel-Com, Inc. will provide individual notification to customers of their right to restrict use of, or disclosure of, and access to the customer's CPNI. Records of these notifications will be maintained for a period of at least one year.
- I. 1<sup>st</sup> United Tel-Com, Inc.'s notifications will provide information sufficient to enable our customers to make informed decisions as to whether to permit the use or disclosure of, or access to, their CPNI. 1<sup>st</sup> United Tel-Com, Inc.'s notifications will: (1) contain a statement that the customer has a right, and 1<sup>st</sup> United Tel-Com, Inc. has a duty under federal law, to protect the confidentiality of CPNI; (2) specify the types of information that constitute CPNI and the specific entities that will receive the CPNI; (3) describe the purposes for which the CPNI may be used; and (4) inform the customer of the right to disapprove those uses and deny or withdraw access to or use of CPNI at any time.
- J. 1<sup>st</sup> United Tel-Com, Inc.'s notifications will inform the customer that any approval or denial of approval for the use of CPNI outside of the service to which the customer already subscribes is valid until the customer affirmatively revokes or limits such approval or denial.

- K. 1<sup>st</sup> United Tel-Com, Inc. advises its customers of the precise steps the customer must take in order to grant or deny access to CPNI, and that denial of approval will not affect the provision of any services to which the customer subscribes.
- L. If CPNI is ever used in a sales or marketing campaign, 1<sup>st</sup> United Tel-Com, Inc. will maintain a record of its sales and marketing campaigns that use customers' CPNI. Further, a record of all instances where CPNI was disclosed or provided to third parties or where third parties were allowed access to CPNI will be maintained by 1<sup>st</sup> United Tel-Com, Inc. These records will reflect a description of the campaigns, the specific CPNI used in the campaign and what products or services were offered as part of the campaign. These records will be retained for a minimum of one year.
- M. If 1<sup>st</sup> United Tel-Com, Inc. utilizes "opt-out" approvals, it will wait at least 30 days after giving customers notice and an opportunity to opt-out before assuming customer approval to use, disclose, or permit access to CPNI. Customers will be notified of the applicable waiting period in the "opt-out" notice that is sent. For electronic notifications, 1<sup>st</sup> United Tel-Com, Inc. recognizes that the waiting period begins to run on the date the notification is sent and, for mail notifications, the 30 days begins to run on the third day following the date the notification was mailed. 1<sup>st</sup> United Tel-Com, Inc. does not solicit CPNI authority via e-mail. "Opt-out" notices are provided to customers every two years.
- N. 1<sup>st</sup> United Tel-Com, Inc. follows the procedures set forth in 47 C.F.R. 64.2010 to discover and protect against attempts to gain unauthorized access to CPNI. Customers are properly authenticated prior to disclosing CPNI based on customer-initiated telephone contact. 1<sup>st</sup> United Tel-Com, Inc. does not have retail location and does not have online access for customers' accounts.
- O. Call detail information is only disclosed over the telephone, based on customer-initiated telephone contact, if the customer first provides the carrier with a password, as described at 47 C.F.R. 64.2010(e). If the customer does not provide a password, then call detail information is only disclosed by sending it to the customer's address of record, or by calling the customer at the telephone number of record. If the customer is able to provide call detail information during a customer-initiated call without the Company's assistance, then the Company is permitted to discuss the call detail information provided by the customer.
- P. Customers are immediately notified whenever a password, customer response to a backup means of authentication for lost or forgotten passwords, online account, or address of record is created or changed. Such notification is not required when the customer initiates service, including the selection of a password at service initiation. This notification may be through a carrier – initiated voicemail or text message to the telephone number of record, or by mail to the address of record, and does not reveal the changed information or otherwise send the new account information.
- Q. 1<sup>st</sup> United Tel-Com, Inc. notifies law enforcement of any breach of its customers' CPNI in accordance with 47 C.F.R. 64.2011. Customers are notified only upon completion of law enforcement notification procedures.

R. Records of any breaches discovered, or notifications to law enforcement and customers are maintained for a minimum of two years. Records include, if applicable, dates of discovery and notification, a detailed description of the CPNI that was the subject of the breach, and the circumstance of the breach.